

TRAKiT System Administration & Report Writing Training Registration Form

Contact Information

Name: _____ **Phone:** _____
Agency: _____ **Email:** _____
Job Description: _____

Class Information

Class Dates: **System Administration:** October 17-18, 2011
Report Writing: October 19-21, 2011
Class Hours: 8AM – 4PM
Location: CRW Systems
 2036 Corte Del Nogal, Suite 200
 Carlsbad, CA 92011

Cost Summary

System Administration \$ 750.00 CRW Systems Contract
Report Writing \$1,000.00 CRW Systems Contract

- Once the registration form is received you will be invoiced by CRW.
- Payment must be received 30 days prior to training.
- To be registered payment must be received.
- No travel costs are included.

Cancellation Policy

You may cancel or reschedule a class thirty (30) or more days prior to the class at no charge. If cancellation occurs within thirty (30) days prior to the class dates, you will receive a refund equal to 50% of the class price. No refund will be provided for any cancellation within five (5) days of the class. Please note that cancellation fees will not be credited to future classes.

There may be unavoidable circumstances in which CRW may need to cancel a previously scheduled class. If this occurs, then you will be offered an alternative date to take the class or given a full refund.

Sign Here _____

Date _____

Please return to jim@crw.com